

Message Text

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62
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DRAFTED BY S/S:JPMOFFAT

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S - DCGOMPERT

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FM SECSTATE WASHDC

TO AMEMBASSY AMMAN IMMEDIATE

AMEMBASSY CAIRO IMMEDIATE

AMEMBASSY DAMASCUS IMMEDIATE

AMEMBASSY TEL AVIV IMMEDIATE

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E.O. 11652: N/A

TAGS: OVIP (KISSINGER, HENRY A.)

SUBJECT: SECRETARY'S VISIT

FOR AMBASSADOR FROM EXECUTIVE SECRETARY

1. YOU WILL SHORTLY RECEIVE SEPARATE CABLES OUTLINING SUPPORT REQUIREMENTS FOR THE SECRETARY'S FORTHCOMING VISIT. THESE WILL COVER (1) OVERALL SECRETARIAT REQUIREMENTS; (2) COMMUNICATIONS--CABLE TRAFFIC; (3) COMMUNICATIONS--TELEPHONES; (4) PRESS ARRANGEMENTS; (5) ADMINISTRATIVE/LOGISTICAL MATTERS; AND (6) FUNDING.

2. COLLECTIVELY THEY ARE DESIGNED AS A COMPREHENSIVE CHECKLIST TO ASSIST YOUR EMBASSY IN PREPARING FOR VISIT BY THE SECRETARY. WHILE MY STAFF HERE, AND THE S/S PERSONNEL COMING TO YOUR POST, BRING CONSIDERABLE EXPERTISE AND EXPERIENCE TO THE TASK OF SUPPORTING THE VISIT, THEY NEED AND REQUIRE THE FULL COOPERATION AND SUPPORT OF YOUR MISSION TO ENSURE A SMOOTH OPERATION. THEREFORE, IT IS ESSENTIAL THAT YOUR STAFF BE THOROUGHLY ACQUAINTED WITH THESE REQUIREMENTS AND MEET THEM IN FULL.

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PAGE 02 STATE 214660

KISSINGER

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